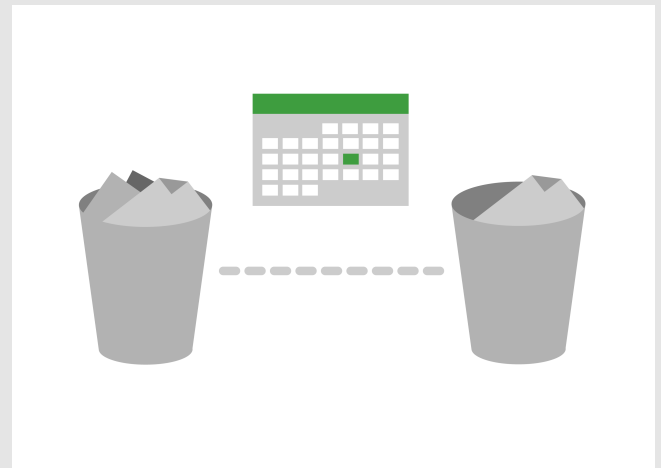


## Automatic purging process after a configurable period of time through the ecm4u TrashcanManager.

The supervision and management of deleted documents is one of the numerous tasks of an Alfresco administrator. In most cases this „management“ will look like this: the system reports that there is „no space left on device“, whereupon the administrator quickly empties the whole trashcan. In doing so, the content is deleted in an undifferentiated and irrevocable way – possibly including a number of files that have been deleted accidentally by users just the day before. In addition, one usually has to wait a considerable period of time until the deleted space can actually be used for storing new files.

The ecm4u TrashcanManager sees to it that this situation will never occur: the module deletes files in the Alfresco trashcan automatically and continuously after an adjustable amount of days – full storages due to brimful trashcans will be a thing of the past.

The TrashcanManager lets you configure the period of time after which documents shall be deleted in the trashcan. With this approach, you can rest assured that deleted documents can be restored from the trashcan within this period of time (e.g. 30 days). The automatic purging process can be cancelled at any time. A graphical user interface also lets you execute the purging process manually if required.



The ecm4u TrashcanManager eliminates full storages through an automatic purging process, which is configurable by the user.

- Trashcan is purged automatically
- No waste of storage space by old documents
- Determine the number of days to keep documents in the trashcan
- No more "No space left on device" messages caused by a full trashcan
- Purge trashcan also manually with the help of a graphical user interface