



KEEP YOUR DOCUMENTS WITHIN FINGER'S REACH: TIME IS MONEY...!

Document management does not necessarily need to be difficult and time-consuming for customers!

If you need to easily store, manage and search for your contents, use **bfly Touch**.

WHY CHOOSE BFLY TOUCH?

Sometimes you need your documents to be just a click away!

In brief: you need a user-friendly web-based application to safely manage the whole document life-cycle.

bfly Touch is a Rich Internet Application, available in a very intuitive touch screen interface and based on the leading Open Source ECM platform: Alfresco.

bfly has been developed by using Flash/Flex and Java technologies. It enables users to store, organize, file and search for all kinds of documents and business contents (images, videos, e-mails, faxes, etc...), just by following a few simple steps.

THE MAIN BENEFITS

- It makes it easier to replace paper documents with digital ones.
- Save time and space and cut costs
- Easily search for documents in the Alfresco repository
- Avoid paper waste
- Track and preserve documents
- Quick and easy access to information;
- Very user-friendly and intuitive;

THE MAIN FEATURES



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- Integrated document preview (for the following file formats: pdf, MS Office, Open Office, images, xml e txt);
- Document properties preview;
- Remote scanning: documents can be scanned (just by using a TWAIN compatible scanner), indexed, stored and accessed through any web client. Multi-document scanning with Barcode Page Separator. OCR support.
- Document upload from file system;
- Full-text search;
- Advanced search: search by custom type and by metadata;
- Cut, move, copy, paste and delete;
- Integrated address book
- Custom Type Management: users can index different kinds of documents by using ad hoc custom models and their related metadata. Only the system administrator is allowed to create and manage custom models, by using an intuitive web application called ADAMO (Alfresco.DAta MOdel).

THE TARGET: WHO NEEDS BFLY?

bfly is particularly suitable for those public authorities and companies (such as museums, hospitals, universities, municipalities etc...)

that need to:

- improve public access to information (ex: prevent people from queuing in order to just hand in or collect documents)
- increase transparency
- easily and quickly share multi-media contents
- provide their customers with high quality and efficient services

and that have already installed (or are going to install) the Alfresco Platform (Community or Enterprise version).



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